

## Changes to the SLO REP Volunteer Procedures:

- Tickets will now be **SCANNED**, not ripped. We will need 2 hospitality volunteers/ushers to be at both entrances to the lobby to scan tickets. These 2 volunteers will share all of the lobby and restroom cleaning duties, as well as setting up the coffee bar and cookies.
- **Volunteers will no longer receive ticket vouchers.** Instead, volunteers will receive a \$15 digital gift certificate for every 3 hours of service. The gift certificates can be used to make your own ticket reservations online ensuring that you receive your tickets where you want them and not have to wait for a box office staff member to get back to you. These gift certificates will have no restrictions – use them on Galas, classes and workshops, opening nights, martini nights, and even pass them on to friends. **You can still use vouchers if you have them!** Just e-mail Lacey at volunteer@slorep.org to make your reservations. (Please note, gift certificates will only be given *after* enough hours have been accumulated by the volunteer)
- **That's it!** All other duties – bartending, office, raffle, and hospitality - will continue as they have for the past year. If you have any questions, please contact the Volunteer Director, Lacey McNamara at volunteer@slorep.org